

Institutional Openness Policy

In order to take full advantage of the opportunities offered to the scientific community by the development of digital technologies, seeking to ensure that knowledge is accessible to all, without unnecessary constraints, recognising the benefits of widespread collaboration and knowledge sharing, seeking to avoid repetition of work that has already been done, guided by the principle of transparency, we introduce the Institutional Policy on Open Access to Scientific Publications and Research Data.

§ 1

1. The terms used in this Policy should be understood in accordance with the definitions adopted in the ‘Regulations of copyright, related rights and industrial property rights management and principles of commercialisation’ at ILS PAS, hereinafter referred to as Regulations.
2. This Policy does not infringe the obligations arising from the Regulations, and in particular the obligation of authors to disseminate scientific publications in a way that does not result in depriving other creative output of legal protection.

§ 2

This Policy is binding for the employees of the Institute of Legal Sciences of PAS, as well as other persons with whom ILS PAS has entered into an agreement that stipulates the application of the Policy.

§ 3

This Policy uses the following definitions for terms:

- a) publications – publications in academic and other journals, publications in peer-reviewed conference papers, scientific monographs, and chapters in scientific monographs; and
- b) research data – data collected or produced as a material for analysis as a part of research conducted in ILS PAS

§ 4

1. The authors will aim to provide open access to the publication by
 - a) depositing the electronic copy of the full text of the publication in an institutional repository immediately after publication and in other digital repositories, including the repository of the Polish Science Bibliography and the repository of the Open Science Centre, without infringing on the co-authors’ and publisher’s rights to the publication, or, if that is not possible, depositing the author’s version or another version as allowed

- by the publishing contract in an institutional repository or
- b) making the publication available to the public in the institutional repository and other repositories so that everyone can access it from a place and at a time of their own choosing, and to enable free and technologically unlimited use of it within a preferred period of no longer than 12 months from the date of publication.
2. The authors decide themselves to grant a free Creative Commons Attribution licence, edition 3.0 or later (CC-BY) or Creative Commons Attribution under the same conditions, edition 3.0 or later (CC-BY-SA).

§ 5

1. Persons who dispose of Research Data in connection with research conducted at ILS PAS shall make every effort to ensure open access to such Data together with related meta-data in accordance with the Open Data Pilot in Horizon 2020, in particular by
 - a) preparing a Research Data Management Plan that defines the rules for data management during and after the research, specifies the types of data collected, processed, or produced during the research, and defines the methodologies and standards applied to the data and the rules for data sharing and long-term archiving;
 - b) updating the Research Data management plan during the course of the research, if necessary;
 - c) depositing the Research Data in a specialised repository or, in the absence thereof, in the CEON Open Data Repository (CEON RepOD);
 - d) making the open Research Data publicly available so that anybody can access it at a time and place of their own choosing without legal restrictions, e.g. by means of a free licence; and
 - e) ensuring that the data is identifiable (e.g. by standards such as DOI), accessible, researchable, usable beyond its original purpose (for which it was collected), and interoperable.
2. The authors shall document the actions taken in connection with their obligations under this Policy and their effects in the manner specified by the Plenipotentiary for Open Access.
3. In the case of projects implemented in partnership with other research centres, the principles of documentation and management of Research Data, in accordance with the Policy, should be agreed in accordance with the Policy.

§ 6

1. At ILS PAS, there is a Plenipotentiary for Open Access (hereinafter: the Plenipotentiary), appointed by the Director of ILS PAS.
2. The tasks of the Plenipotentiary include
 - a) providing information about the Open Access Policy of ILS PAS;
 - b) coordinating the efforts to create, maintain, and develop the Open Access infrastructure of ILS PAS;
 - c) advising on the best practices consistent with the Policy;
 - d) educating the Policy recipients in terms of open access to publications and research data; and
 - e) monitoring the implementation of the Policy and reporting the results to the Director.
3. The Plenipotentiary presents a report on the implementation of the Policy for the previous year to the Directors of ILS PAS by the end of the first quarter of the following year and, when it is approved, publishes it on the Institute's website.